

## VACANCY

LOCATION	-	Dunfermline
POSITION	-	Security Officer in a Warehouse environment
REPORTING TO	-	Site supervisor / Support manager
HOURS OF WORK	-	Shift pattern of 5 days on 2 off 5 nights on 3 off (12 hours)
RATE OF PAY	-	£7.80 per hour
<b>CLOSING DATE</b>	-	<b>Ongoing</b>

### KEY TASK AREAS / RESPONSIBILITIES

- Reporting and responding to all security incidents and emergency situations
- Access Control
- Gatehouse duties
- Static guarding
- Screening and secondary screening
- Alarm response
- Maintaining compliance with site Health & Safety and regulator policies
- Carrying out duties as directed by the supervisor
- Conducting security scanner checks
- Internal and external patrols
- Ensuring the relevant paperwork / reports is filled in correctly
- Ensuring all security areas are kept clean and tidy
- Report loss / damage of security equipment
- Promote ICTS (UK) Ltd positively.

### PERSON SPECIFICATION

#### Essential

- 5 year checkable work history
- Successful clearance of a Criminal Record Check and an SIA
- Excellent communication skill– both oral and written
- Flexibility according to operational needs
- Good administration skills, including basic computer skills

#### Desirable

- Drivers licence

***We take our commitment to principles of fairness and mutual respect for people of all faiths and cultures seriously and we expect our employees to do so as well. We take firm action where any concerns are raised both internally and by our clients, customers and members of the public.***

All applicants must have correct documentation enabling them to work here and also have a permanent NI number.

**Internal candidates will be expected to show a good attendance/timekeeping record and also a good performance in their previous role(s).**

**This position may be subject to Client/Board approval.**

**All Managerial positions and Promotions are subject to a probationary period of 6 months.**

Please Note: The probationary period can be extended should the candidate's performance not meet the required standard.

Interested parties should send their CV with a covering letter to [jimmy.adamczyk@icts.co.uk](mailto:jimmy.adamczyk@icts.co.uk)

ICTS IS AN EQUAL OPPORTUNITIES EMPLOYER