

VACANCY

LOCATION	-	LHR
POSITION	-	APM Supervisors Delta and Associated contracts
REPORTING TO	-	Duty Managers
HOURS OF WORK	-	As required for proper performance of duties
RATE OF PAY	-	TBC
CLOSING DATE	-	14th September 2017

ICTS (UK) Ltd are looking for APM Supervisors to have overall responsibility for the security operations within specific sites to Supervise, mentor and motivate a team of Security Interviewers at check ins and gates. APM Supervisors, after full APM Supervisor training, will also be responsible for supervising teams of security agents allocated to their specific gates. As part of their duties they will be required to compile Incident/Accident reports and apply corrective actions on timely manner supporting the Duty Management team. APM Supervisors are part of our very dynamic security teams and very often the first point of contact for our clients. Leading by example, representing the team and the company with high levels of integrity and professional conduct APM Supervisors are a very important role within ICTS London Heathrow structure.

KEY TASK AREAS / RESPONSIBILITIES

- First point of contact for the Team Leaders / Controllers.
- Responsible for all day to day operational and administrative matters on site
- Reporting to DMs with feedback or any other relevant operational reports.
- Responsible for all professional matters on site, to include ISO 9000
- Client liaison when required and appropriate.
- Dealing with all HR matters on site as requested by DMs
- Responsible for upholding ICTS's Health and Safety standards
- Responsible for monitoring Risk Assessments
- Responsible for Rostering and allocation maps review and monitoring
- Staff Appraisals.
- Recurrent Training and Drills.
- Responsible for On Job Training and staff development.
- Responsible to carry out any other tasks delegated by DMs.

PERSON SPECIFICATION

Essential

- **APM qualified**
- Able to work Days, Nights, Weekends, Bank Holidays
- Computer literate
- Driving License (preferred)
- Excellent Written/Spoken English and good communication skills
- Good administration skills
- Reliability and flexibility
- The ability to work under pressure and utilising your own initiative
- Proven Team Leading skills
- Energetic and target driven
- Ability to set improvement standards on a daily basis
- Knowledge of airport aviation operation

Desirable

- Completion of the Dft Supervisors Course (Level2)
- Knowledge of ICTS Procedures and ISO Procedures.

We take our commitment to principles of fairness and mutual respect for people of all faiths and cultures seriously and we expect our employees to do so as well. We take firm action where any concerns are raised both internally and by our clients, customers and members of the public.

All applicants must have correct documentation enabling them to work here and also have a permanent NI number.

Internal candidates will be expected to show a good attendance/timekeeping record and also a good performance in their previous role(s).

This position may be subject to Client/Board approval.

All Managerial positions and Promotions are subject to a probationary period of 6 months.

Please Note: The probationary period can be extended should the candidate's performance not meet the required standard.

Interested parties should send their CV with a covering letter to Manuel Pombo, Service Delivery Manager manuel.pombo@icts.co.uk

ICTS IS AN EQUAL OPPORTUNITIES EMPLOYE