

VACANCY

LOCATION	-	Louis Vuitton
POSITION	-	CCTV Control room
REPORTING TO	-	Senior Supervisor
HOURS OF WORK	-	5 on 3 off subject to operational requirements
RATE OF PAY	-	£8.75
CLOSING DATE	-	Ongoing

As a CCTV Operator you will be responsible for the pro-active and reactive monitoring and control of cameras and the operation of video recording equipment. You would work closely with Louis Vuitton Security staff, informing them of incidents, suspect persons and other situations and liaise with the Security Management, in order to provide best evidence for further proceedings and to enhance officer safety. You will be responsible for maintaining accurate records and providing statements for use in Court.

The successful candidate will possess excellent written and oral communication skills as well as the ability to assimilate facts and evidence quickly. You will be able to work calmly under pressure often coping with several issues at the same time. Strong self motivation and the ability to work unsupervised are also essential for this role. Successful candidates will be given training on CCTV equipment and procedures.

Please note hours to be worked are on a full shift basis (to include weekends).

KEY TASK AREAS / RESPONSIBILITIES

- Overall control of all operational areas, including some operational administration
- Management liaison
- Managing all incidents throughout the site using the visual aids available
- Maintaining a professional level within the site
- Maintenance of excellent customer relations
- Responsible for comprehensive report writing in relation to incidents including incidents reports and other relevant documents
- Responsible for providing effective radio communication
- Responsible for the recording of evidence using the CCTV system
- Responsible for the alarm systems within the site
- Responsible for providing an effective data management system, including the security of stored data and the proper use of camera monitoring equipment, tape recording and playback facilities.
- To assist and instruct in the review of CCTV video material, and to ensure that the material is of evidential standard.
- To assist in the training of personnel in the effective use of the CCTV system.
- To be competent when dealing with emergency situations including the liaison with relevant authorities.

PERSON SPECIFICATION

Essential

Computer literate in data systems and Microsoft Excel and Word.
Excellent command of the English Language, both oral and written
Excellent communicator and ability to work in a very pressurised environment
Excellent organisational skills and ability to work on own initiative
Ability to work as part of a team
Ability to motivate, train, monitor, supervise and manage the team.

Desirable

Highly motivated
SIA licence Door Supervision
ICTS (UK) Ltd Supervises course.
First aid at work.
Physical Intervention Training
Driving License

All applicants must have correct documentation enabling them to work here and also have a permanent NI number.

Internal candidates will be expected to show a good attendance/timekeeping record and also a good performance in their previous role(s).

This position may be subject to Client/Board approval.
All Positions are subject to a probationary period of 6 months.

Please Note: The probationary period can be extended should the candidate's performance not meet the required standard.

Interested parties should download an application from www.icts.co.uk and post it to ICTS (UK) Ltd, South Block, Tavistock House, Tavistock Square, London, WC1H 9LG or call 020 7874 7576 to be sent an application form.

Please note that priority will be given to internal applicants.

ICTS IS AN EQUAL OPPORTUNITIES EMPLOYER